

ASSISTANT WATERFRONT DIRECTOR

Job Description

Purpose:

To ensure the health and safety of campers during aquatic activities.
To ensure campers have an enjoyable aquatic experience.
To ensure adequate supervision of aquatic programs.

Qualifications:

At least 18 years of age.
Ability to work with children.
Holder of WSI, Lifeguard Training, CPR, and Standard First Aid certification, or equivalents.
Evidence of having held WSI, or currently pursuing it.
Ability to work cooperatively as a team member.
Demonstration of skill in rescue and emergency specific to aquatic activities.
Previous small craft experience and demonstration of skill.

Responsible to: Waterfront Director and Program Director

Responsibilities:

1. Participate in pre-camp training.
2. Comply with personnel policies for camp staff.
3. Maintain ACA standards for aquatic programs.
4. Participate in the general camp program.
5. Work cooperatively with other staff members.
6. Ensure the health and safety of all campers.
7. Assist in supervising the opening and closing of waterfront areas.
8. Conduct waterfront programs in accordance with Red Cross standards.
9. Assist in assessing qualifications and skill levels of waterfront assistants and aides.
10. Maintain pool and lake areas including testing and sanitation.
11. Test all campers and staff for skill levels before program activities can occur.
12. Assist in establishing instructional and recreational aquatic activities.
13. Maintain necessary records and complete requested forms and reports.
14. Assist to provide for progression in aquatic activities.
15. Participate in staff meetings during camp week.
16. Relay problems to Waterfront Director or Program Director.