

HEAD NURSE
Job Description

Purpose:

To be responsible for the general health and safety of campers and staff.
To improve the health care skills of campers.

Qualifications:

At least 21 years of age.
State licensed RN, LPA, PA
Readiness and ability to adapt to camp work situation.
Previous experience at a camp for children with diabetes.
Awareness of potential health and safety hazards and ways to control them.
Emotional stability to meet emergencies with good judgement.
Knowledge in the safe use and storage of medicines and equipment.
Interest and ability to inspire confidence in children.

Responsible to: Medical Director

Responsibilities:

1. Participate in pre-camp training.
2. Comply with personnel policies for seasonal camp staff.
3. Obtain necessary equipment and supplies for infirmary before and during camp season – Inventory supplies at the end of the season.
4. Maintain first aid equipment.
5. See that forms of simple sugar are available at all times in program areas.
6. Assist Medical Director with education sessions.
7. Provide first aid.
8. Assist Medical Director in pre-camp training for staff
Re: Diabetic Emergencies
9. Screen incoming campers and staff.
10. See that health records, insurance forms, and logbooks are maintained.
11. Supervise sanitation and safety procedures throughout the camp including dining hall; make regular visits for checking.
12. Open, close, and maintain the infirmary.
13. Establish and maintain infirmary staffing. Establish schedule for emergency and nighttime coverage.
14. Ensure adequate personnel are available for testing and insulin administration.
15. Meet with parents on opening and closing day.